

**Excel Academy**  
**Eligibility Appeal Form** (revised 9.10.18)

**Student Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Class:** \_\_\_\_\_

*If a student has one failing grade, (below 60%) they are ineligible for the following entire week. - That means (Monday at 8AM to the next Monday at 8AM)*

***If a student turns in work to bring up grade, eligibility will not be changed for that week.***

*Your child needs to correct any errors! Grading mistakes can happen, but is not responsibility of the coach to correct. Check your child's grades daily. IT IS THE RESPONSIBILITY OF THE STUDENT AND PARENT TO INSURE THAT WEEKLY GRADES ARE ACCURATE. IT IS NOT THE DUTY OF THE COACH OR THE SCHOOL TO TRACK POSSIBLE GRADE INACCURACIES. Keep all your tests and homework. It is your insurance to validate your grade.*

**Student statement of appeal.** Conditions where an appeal **may** be considered include grades not yet entered into Campus or an error in Campus.

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**Record of how and when student initiated communication with teacher.**

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**Student Signature** \_\_\_\_\_

**Parent Signature** \_\_\_\_\_

**Teacher statement** \_\_\_\_\_

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**Teacher Signature** \_\_\_\_\_

Teacher: Please turn in this form to Administration who will determine the outcome of the appeal.